

**WINNEBAGO PUBLIC LIBRARY**  
**Board of Trustees**  
**Meeting Minutes**  
**Thursday, March 18, 2021, ZOOM 6:30 pm**

1. Winnebago Public Library Board of Trustees Meeting called to order at 6:33 pm by Steve Scheider followed by reciting the Pledge of Allegiance.

2. Roll Call:

Steve Scheider - present  
Staci Thompson - present  
Neil Potter - present  
Wanda Cwiklo - present  
Tracy Kruse - present.  
Cali Oberbroeckling - present  
Jacquie Olsen - ABS  
Katie Schmoyer, WPL Director

3. Additions or Corrections to the Agenda  
None at this time.

4. Approval of Meeting Minutes  
Approval of March 4, 2021 moved to April 8, 2021

5. Public Comment  
No representatives were present.

6. Reports, Discussion & Action Items

6.1 Treasurer's Report

A motion was made by Steve Scheider to approve February 2021 Treasurer's Report and seconded by Staci Thompson.

Steve Scheider - yes  
Staci Thompson - yes  
Neil Potter - yes  
Wanda Cwiklo - yes  
Tracy Kruse - yes  
Cali Oberbroeckling -yes  
Jacquie Olsen - ABS  
Motion Carried

6.1.1 Expenditures Approval

A motion was made by Wanda Cwiklo to approve February 2021 Expenditures and seconded by Tracy Kruse.

Steve Scheider - yes  
Staci Thompson - yes

Neil Potter - yes  
Wanda Cwiklo - yes  
Tracy Kruse - yes  
Cali Oberbroeckling -yes  
Jacquie Olsen - ABS  
Motion Carried

#### 6.2 Grounds Maintenance

Still working on quotes for electronic sign.

#### 6.3 Interior Maintenance

##### 6.3.1 Lighting Project Project Update

Items are being delivered. Project should be completed within the next two weeks

#### 6.4 Policy Manual - Second Read Director Job Description & Approval

A motion was made by Staci Thompson to approve Director Job Description and seconded by Tracy Kruse.

Steve Scheider - yes  
Staci Thompson - yes  
Neil Potter - yes  
Wanda Cwiklo - yes  
Tracy Kruse - yes  
Cali Oberbroeckling -yes  
Jacquie Olsen - ABS  
Motion Carried

#### 6.5 Personnel

No concerns at this time.

6.6 Closed Session - Closed Session: 5 ILCS 120/2 (1): the appointment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

Not need at this time.

### 7. Unfinished Business

#### 7.1 FY22 Library Objectives Second Review & Approval

A motion was made by Neil Potter to approve FY22 Objectives and seconded by Cali Oberbroeckling.

Steve Scheider - yes

Staci Thompson - yes  
Neil Potter - yes  
Wanda Cwiklo - yes  
Tracy Kruse - yes  
Cali Oberbroeckling -yes  
Jacquie Olsen - ABS  
Motion Carried

8. New Business

Nothing to report at this time.

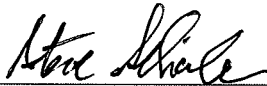
9. Set Meeting Dates

Next regular meeting— April 8, 2021 back to face to face

10. Adjournment

A motion was made by Neil Potter to adjourn at 6:47 pm and seconded by Tracy Kruse.

Steve Scheider - yes  
Staci Thompson - yes  
Neil Potter - yes  
Wanda Cwiklo - yes  
Tracy Kruse - yes  
Cali Oberbroeckling - yes  
Jacquie Olsen - yes  
Motion Carried



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Steve Scheider, Board of Trustees - President



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Wanda Cwiklo, Board of Trustees - Secretary