

WINNEBAGO PUBLIC LIBRARY
Board of Trustees
Meeting Minutes
Thursday, September 3, 2020, 6:15 pm

1. Special Public Meeting called to order at 6:15 pm by Steve Scheider followed by reciting the Pledge of Allegiance.

2. Roll Call:
Steve Scheider - present
Staci Thompson - present
Neil Potter - present
Wanda Cwiklo - present
Tracy Kruse - present
Cali Oberbroeckling - present
Jacquie Olsen - present
Katie Schmoyer, WPL Library Director - present

A motion was made by Steve Scheider to close Special Public Meeting at 6:30 pm and seconded by Staci Thompson.

Roll Call:
Steve Scheider - yes
Staci Thompson - yes
Neil Potter - yes
Wanda Cwiklo - yes
Tracy Kruse - yes
Cali Oberbroeckling - yes
Jacquie Olsen - yes

Regular Winnebago Public Library Board of Trustees Meeting called to order at 6:31pm by Steve Scheider and seconded by Staci Thompson

Roll Call:
Steve Scheider - yes
Staci Thompson - yes
Neil Potter - yes
Wanda Cwiklo - yes
Tracy Kruse - yes
Cali Oberbroeckling - yes
Jacquie Olsen - yes

3. Additions or Corrections to the Agenda
None at this time.

4. Approval of Meeting Minutes

A motion was made by Wanda Cwiklo to approve FY20 Secretary's Audit IPLAR (Illinois Public Library Annual Report) and seconded by Tracy Kruse with errors and discrepancies.

Steve Scheider - yes
Staci Thompson - yes
Neil Potter - yes
Wanda Cwiklo - yes
Tracy Kruse - yes
Cali Oberbroeckling - yes
Jacquie Olsen - yes
Motion Carried

A motion was made by Cali Oberbroeckling to approve August 20, 2020 meeting minutes and seconded by Tracy Kruse as presented.

Steve Scheider - yes
Staci Thompson - yes
Neil Potter - yes
Wanda Cwiklo - yes
Tracy Kruse - yes
Cali Oberbroeckling - yes
Jacquie Olsen - yes
Motion Carried

5. Public Comment

No public representatives were in attendance.

6. Friends of the Library

No Friends of the Library representatives were in attendance.

7. Reports, Discussion & Action Items

7.1 President's Report

Nothing at this time.

7.2 Director's Report

Winnebago Public Library was named Business of the Month for September 2020 by the Winnebago Area Chamber of Commerce.

Live and Learn Construction Grant final Report submitted June 30, 2020. IPLAR

(Illinois Public Library Annual Report) submitted Friday, August 28, 2020.

Full monthly report attached.

7.3 Grounds Maintenance

7.3.1 Roof

No additional information at this time.

7.3.2 Landscape

Winnebago Friends of the Library work like to work with Winnebago Public Library Board of Trustees to do some landscaping on the South lot to make mowing easier around picnic tables. Irv Koning will reach out to Steve Scheider.

7.4 Interior Maintenance

Nelson Fire will be in the building on September 4, 2020 for inspection.

7.5 Personnel

None at this time.

7.6 Closed Session -- Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

No Closed Session needed.

8. Unfinished Business

8.1 WCHS Insurance & Policy

Nothing at this time.

8.2 Second read & approval Ordinance 21-01

A motion was made by Steve Scheider to approve Ordinance 21-01 and seconded by Neil Potter.

Steve Scheider - yes

Staci Thompson - yes

Neil Potter - yes

Wanda Cwiklo - yes

Tracy Kruse - yes

Cali Oberbroeckling - yes

Jacquie Olsen - yes

Motion Carried

9. New Business

9.1.1 Second Read

A motion was made by Jacquie Olsen to approve the following policies and seconded by Cali Oberbroeckling.

Drug Free Workplace
Sexual Harassment
Records Retention & Control
Steve Scheider - yes
Staci Thompson - yes
Neil Potter - yes
Wanda Cwiklo - yes
Tracy Kruse - yes
Cali Oberbroeckling -yes
Jacquie Olsen - yes
Motion Carried
9.1.2 First Read
Technology Usage

10. Set Meeting Dates Next regular meeting - September 17, 2020 at 6:30 pm at Winnebago Public Library conference room.

11. Adjournment

A motion was made by Staci Thompson to adjourn at 6:59 pm and seconded by Jacquie Olsen.

Steve Scheider - yes
Staci Thompson - yes
Neil Potter - yes
Wanda Cwiklo - yes
Tracy Kruse - yes
Cali Oberbroeckling - yes
Jacquie Olsen - yes
Motion Carried



Steve Scheider, Board of Trustees - President



Wanda Cwiklo, Board of Trustees - Secretary