

WINNEBAGO PUBLIC LIBRARY
Board of Trustees
Meeting Minutes
Thursday November 5, 2020, 6:30 pm

1. Winnebago Public Library Board of Trustees Meeting called to order at 6:32 pm by Steve Scheider followed by reciting the Pledge of Allegiance.
2. Roll Call:
 - Steve Scheider - present
 - Staci Thompson - ABS
 - Neil Potter - present
 - Wanda Cwiklo - present
 - Tracy Kruse - present
 - Cali Oberbroeckling - present
 - Jacquie Olsen - present
 - Katie Schmoyer, WPL Library Director - present
3. Additions or Corrections to the Agenda
 4. Approval of Meeting Minutes corrected date is October 21, 2020 (stated as October 22, 2020)
4. Approval of Meeting Minutes
 - A motion was made by Cali Oberbroeckling to approve October 21, 2020 meeting minutes and seconded by Tracy Kruse.
 - Steve Scheider - yes
 - Staci Thompson - ABS
 - Neil Potter - yes
 - Wanda Cwiklo - yes
 - Tracy Kruse - yes
 - Cali Oberbroeckling - yes
 - Jacquie Olsen - yes
 - Motion Carried
5. Public Comment
 - No public representatives were in attendance.
6. Friends of the Library
 - Book Sale profit was \$1,621.40 in October 2020. Added two new members. Next event will be the Quilt Show on February 20-21, 2021.
7. Reports, Discussion & Action Items
 - 7.1 President's Report
 - No report needed at this time.
 - 7.2 Director's Report

AED/CPR was renewed in FY20 with the staff, next renewal FY22. Staff completed Sexual harassment training on September 26, 2020. Staff member were recognized on the front page of the Gazette newspaper on September 26, 2020, congratulations. Card catalog is up and running. Cameras are ordered and should be here sometime in the next couple of weeks. FY21 Objectives and Goals attached

7.3. Grounds Maintenance

7.3.1 Outside sign painting

Moore Painting may still be able to get the sign painted this Fall.

7.3.2 Gutters

Gutters were to be started last Tuesday but with the elections and traffic going in and out of the building, it has been moved back.

7.3.3 Fall Cleanup

Meridian Nursery will look at what needs to be completed.

7.3.4 Huggins Plowing Renewal

7.4 Interior Maintenance

7.4.1 Cracks in ceiling

Steve Scheider will meet with Jim at 9:00 am Friday, November 6, 2020 to see everything that is needed.

7.4.2 Lighting Audit

Thayer Lighting who partners with ComEd stopped into the Winnebago Public Library on Friday, October 30, 2020 to offer a free no cost obligation audit of all the lightning. This is a no cost audit for the Library and Thayer will give us a break down of what we may need to fix or made changes to be more efficient.

7.5 Policy

No updates at this time, two major policies left.

7.6 Personnel

No report needed at this time. 7.7 Closed Session -- Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

No action needed at this time.

8. Unfinished Business

8.1 Approval of Special Tax Levy Ordinance 21-02 and Levy Ordinance 21-03

A motion was made by Tracy Kruse to approve Special Tax Levy Ordinance 21-02 and seconded by Cali Oberbroeckling.

Steve Scheider - yes

Staci Thompson - ABS

Neil Potter - yes

Wanda Cwiklo - yes

Tracy Kruse - yes

Cali Oberbroeckling - yes

Jacque Olsen - yes

Motion Carried

A motion was made by Jacque Olsen to approve Levy Ordinance 21-03 and seconded by

Steve Scheider - yes

Staci Thompson - ABS

Neil Potter - yes

Wanda Cwiklo - yes

Tracy Kruse - yes

Cali Oberbroeckling - yes

Jacque Olsen - yes

Motion Carried

8.2 WCHS Insurance & Policy

Tracy Kruse reached out Hack Auction for a quote. Have not responded on cost.

9. New Business

Nothing new to report at this time.

10. Next Regular Meeting - November 19, 2020 at 6:30 pm via ZOOM

11. Adjournment

A motion was made by Tracy Kruse to adjourn at 6:58 pm and seconded by Cali Oberbroeckling.

Steve Scheider - yes

Staci Thompson - ABS

Neil Potter - yes

Wanda Cwiklo - yes

Tracy Kruse - yes

Cali Oberbroeckling - yes

Jacque Olsen - yes

Motion Carried



Steve Scheider, Board of Trustees - President



Wanda Cwiklo, Board of Trustees - Secretary