

**NOTICE OF BOARD MEETING
WINNEBAGO PUBLIC LIBRARY DISTRICT**

Gary Brown, President - Jacquie Olsen Vice President, Jim Ferrar, Treasurer - Wanda Cwiklo, Secretary

Ron Gibson, Trustee - Wendy Bennett, Trustee - Mark Stockman, Trustee

Notice is hereby given that the Winnebago Public District, Winnebago County, Illinois, will hold a Board Meeting of the Winnebago Public District Board of Trustees at the Winnebago Public Library, 210 North Elida Street, Winnebago, Illinois 61088.

This time, date and purpose of the meeting are set forth in the following agenda:

**REGULAR BOARD MEETING MINUTES
Thursday, November 16, 2023**

1. Call to Order and Pledge of Allegiance
Meeting called to order by Gary Brown at 6:30~~00~~ pm followed by the Pledge of Allegiance.
2. Roll Call:
Gary Brown - present
Jacquie Olsen - present
Jim Ferrar - present
Wanda Cwiklo -present
Wendy Bennett - present
Ron Gibson - present
Mark Stockman - present
Guest: Katie Schmoyer - Director
3. Additions or Corrections to the Agenda: None
4. Public Comment: None
5. Approval of Meeting Minutes: None Presented
6. Reports, Discussion & Action Items
 - 6.1 President's Report: None presented
 - 6.2 Director's Report:
The Director reported that the library will be closing for the Prairie Cat training but the exact dates aren't known yet. The grant request has been submitted.

She also presented a request for permission from the Friends of the Library to use the Community Room on a scheduled basis. The Board denied the request to maintain a consistent policy for reserving the room. They can apply to use each month they need it.

6.3 Treasurer's Reports:

6.3.1 Reconciliation Statement

The Treasurer reported that there were no unusual expenditures during the month. A motion to accept the Report was made and seconded.

Gary Brown - yes

Jacque Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman – yes

Motion is approved

6.3.2 Profit and Loss Statement

The Treasurer presented that at the 1/3 rd. point in the fiscal year we are operating within our budget spending 1/3 of the budget at this point.

A motion to accept the Report was made and seconded.

Gary Brown - yes

Jacque Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion was approved

6.3.3 Ordinance: 24-02 Levy an Additional Tax for Certain Operation, Building and Maintenance Purposes.

The Director and Treasurer went over the request seeking an additional \$38,357.90.

A motion to accept Ordinance 24-02 was made and seconded.

Gary Brown - yes

Jacque Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion was approved

6.3.4 Ordinance 24-03: Levy and Assessment of Taxes for Corporate Purposes Within the Winnebago Public Library District for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024.

The Director and Treasurer went over the need for \$287,300.72 from the General Corporate Tax Levy.

A motion to accept Ordinance 24-03 was made and seconded.

Gary Brown - yes
Jacquie Olsen - yes
Jim Ferrar - yes
Wanda Cwiklo - yes
Wendy Bennett - yes
Ron Gibson - yes
Mark Stockman - yes
Motion was approved

The Treasurer also reported that the Annual Financial Report for FY 2023 was accepted by the State.

6.4 Grounds Maintenance: No Report

6.5 Facility: No Report

6.6 Policy Manual

6.6.1 – Library Conduct 1st. Review

6.7 Personnel – No Report

Closed Session--Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. Nothing Required.

7. Unfinished Business

7.1.1 – Insurance:

There had been some confusion over which firms were handling the Library's coverage for Worker's Compensation and the Physical Property assets. Dimond Brothers is our main broker and we will try and re-instate a policy with Hartford immediately

7.1.2 Staffing Holiday Party

The party is on December 7th starting at 6 PM and attendance is expected to be 25.

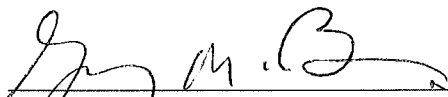
8. New Business: Nothing

8. Next Regular Board Meeting – December 7, 2023 starting at ^{6:30}~~8~~ PM.

9. Adjournment

Motion was made and seconded to adjourn at 8:00 pm

Motion was approved.



Gary Brown - WPL BOT President



Jim Ferrar - WPL BOT Pro-Tempore Secretary