

WINNEBAGO PUBLIC LIBRARY
Board of Trustees
Meeting Minutes
Thursday, September 17, 2020, 6:30 pm

1. Winnebago Public Library Board of Trustees Meeting called to order at 6:30 pm by Steve Scheider followed by reciting the Pledge of Allegiance.

2. Roll Call:
 - Steve Scheider - present
 - Staci Thompson - present
 - Neil Potter - present
 - Wanda Cwiklo - present
 - Tracy Kruse - present
 - Cali Oberbroeckling - 6:37 pm
 - Jacquie Olsen - present
 - Katie Schmoyer, WPL Library Director - present

3. Additions or Corrections to the Agenda
 - None at this time.

4. Approval of Meeting Minutes
 - A motion was made by Steve Scheider to approve September 3, 2020 meeting minutes and seconded by Jacquie Olsen with correction.
 - Steve Scheider - yes
 - Staci Thompson - yes
 - Neil Potter - yes
 - Wanda Cwiklo - yes
 - Tracy Kruse - yes
 - Cali Oberbroeckling - ABS
 - Jacquie Olsen - yes
 - Motion Carried

5. Public Comment
 - No public representatives were in attendance.

6. Reports, Discussion & Action Items
 - 6.1 Treasurer's Report
 - A motion was made by Wanda Cwiklo to approve August 2020 Treasurer's Report and seconded by Tracy Kruse as presented.
 - Steve Scheider - yes
 - Staci Thompson - yes
 - Neil Potter - yes
 - Wanda Cwiklo - yes
 - Tracy Kruse - yes
 - Cali Oberbroeckling - ABS
 - Jacquie Olsen - yes

Motion Carried

6.1.1 Expenditures Approval

A motion was made by Steve Scheider to approve August 2020 Expenditures and seconded by Staci Thompson as presented.

Steve Scheider - yes

Staci Thompson - yes

Neil Potter - yes

Wanda Cwiklo - yes

Tracy Kruse - yes

Cali Oberbroeckling - yes

Jacquie Olsen - yes

Motion Carried

6.2 Grounds Maintenance

6.2.1 Roof and Gutter Insurance

Sign contract with Stene's needed agreed to 50% down payment..

6.2.2 Picnic Area (FOTL)

Steve Scheider will contract Irv Koning within the next week.

6.3 Interior Maintenance

Nothing at this time.

6.5 Closed Session -- Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

No Closed Session needed.

7. Unfinished Business

7.1 WCHS Insurance & Policy

7.1.1 Country Financial Insurance with Erica Kielty

Erica is still working on determining a value with WCHS. Once a value has been reached, she will provide me a quote and information regarding the proposed policy change in adding the WCHS property to our policy. No changes will be made to the policy until the board has met, discussed and approved them. Per Tracy Kruse.

8. New Business

Policy Manuel

A motion was made by Neil Potter to approve the following policy, Technology Usage and seconded by Cali Oberoeckling.

Steve Scheider - yes

Staci Thompson - yes

Neil Potter - yes

Wanda Cwiklo - yes

Tracy Kruse - yes

Cali Oberbroeckling -yes

Jacquie Olsen - yes

Motion Carried

10. Set Meeting Dates at 6:30 pm at Winnebago Public Library Conference Room.
October 1, 2020

October 22, 2020

November meetings will stay the same.

December meeting -will be held on the 10th.- A decision was made not to provide a Christmas dinner for the library staff this year due to COVID-19. In lieu of this, we will provide each employee with a gift card to Amazon.

11. Adjournment

A motion was made by Staci Thompson to adjourn at 6:54 pm and seconded by Tracy Kruse.

Steve Scheider - yes

Staci Thompson - yes

Neil Potter - yes

Wanda Cwiklo - yes

Tracy Kruse - yes

Cali Oberbroeckling - yes

Jacquie Olsen - yes

Motion Carried



Steve Scheider, Board of Trustees - President



Wanda Cwiklo, Board of Trustees - Secretary