

**NOTICE OF BOARD MEETING
WINNEBAGO PUBLIC LIBRARY DISTRICT**

*Gary Brown, President - Jacquie Olsen Vice President, Jim Ferrar, Treasurer - Wanda Cwiklo, Secretary
Ron Gibson, Trustee - Wendy Bennett, Trustee - Mark Stockman, Trustee*

Notice is hereby given that the Winnebago Public District, Winnebago County, Illinois, will hold a Board Meeting of the Winnebago Public District Board of Trustees at the Winnebago Public Library, 210 North Elida Street, Winnebago, Illinois 61088.

This time, date and purpose of the meeting are set forth in the following agenda:

**REGULAR BOARD MEETING MINUTES
Thursday, July 25, 2024**

1. Call to Order and Pledge of Allegiance:
Meeting called to order by Gary Brown at 6:30 pm followed by the Pledge of Allegiance.
2. Roll Call:
Gary Brown - present
Jacquie Olsen - present
Jim Ferrar - present
Wanda Cwiklo -absent
Wendy Bennett – present
Ron Gibson - present
Mark Stockman - present
Guests: Emily Gundry – Assistant Director & Tim Kilbreath - Bookkeeper
3. Additions or Corrections to the Agenda: Add:
6.3.3 – Revised FY25 Budget
4. Public Comment: None
5. Approval of Meeting Minutes:
There were no June meeting minutes present to approve. This will be placed on the August meeting agenda.
6. Reports, Discussion & Action Items
6.1 President's Report:
Gary Brown noted that he would like to have some kind of brief orientation or training at each or most regular board meetings. He also gave a report on the status of where we are at in regards to interviewing and hiring for the position of director. To date, we have received four resumes. Two interviews have been completed, one was scheduled but was a no show, and one candidate was living out of state and was uncertain when she would be available for an in-person interview or even moving to this area.

6.5 Facility: The board discussed the issue of cracks in the ceiling. Emily Gundry will check to see if anyone coming to look at these cracks which are primarily located in the A/V section but are in other areas as well.

6.6 Personnel: Emily reported that two employees are moving to the DeKalb area to attend school this fall and will have reduced hours. A library assistant position is open.

6.7 Closed Session: Nothing to Report

Closed Session--Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

7. Unfinished Business: Nothing to Report

8. New Business: Emily Gundry will talk to staff about ideas to incorporate into an annual training plan for this fiscal year. It is the goal to have all-staff trainings on a monthly basis on most months. Emily will present training ideas and suggestions to the board after staff surveys are completed in September.

9. Next Regular Board Meeting: August 15, 2024 at 6:30 pm.

10. Adjournment: A motion to accept adjournment was made by Ron Gibson and seconded by Mark Stockman. The motion was approved at 7:32 pm.



Gary Brown - WPL BOT President



Jacquie Olsen - WPL BOT Pro-Tempore Secretary
