

**Friends of the Winnebago Public Library  
Business Meeting Minutes  
February 27, 2018**

***Mission Statement: Our association aspires to help stimulate the child, motivate the adolescent, educate the adult and sustain the elderly in our community within the world of books and ever-changing information technology.***

The February 27<sup>th</sup> business meeting, with an attendance of 10 members, the library's assistant director, and 2 Board members was called to order by Norma at 6:35pm.

**Secretary's Report:** A motion to accept the minutes for the January 30<sup>th</sup> business meeting was made by Steve, seconded by John, and the motion carried.

**Treasurer's Report:** Marian provided a copy of the financial report which will be filed for audit:  
Savings: \$787.85 (as of 12-29-17)      Checking Account: \$3,082.11(as of 02-27-18)  
Cash on Hand: \$14.55                      Total Balance: \$3884.51(as of 02-27-18)

**Board Liaison: Irv Koning:** He commented that the recent Quilt Show display event was wonderful and announced that there remains one open position on the Board at this time.

**Assistant Director of the Library, Lynn Allabaugh:** She shared information concerning the current wish list items to be considered by the Friends for funding at tonight's meeting: library signage and reimbursement for DVD and toy replacement purchases. Cindy requested that we fund the library signage request but that we take more time to consider the reimbursement requests, totaling \$404.67, as these were previously Board-approved budgeted items. **Cindy made a motion to approve the purchase of the library signage at \$288, seconded by Steve, and the motion carried.**

The decision regarding the reimbursement requests that totaled \$404.67 was tabled for now. John expressed his concern that some old history books were being removed from the shelves and discarded or given away. He would like to be able to look at historical books being considered for removal from the library collection to decide if they should be kept and shelved in his office prior to a decision being made to discard them or give them away. He also noted that he was pleased to see that a number of older community informational books were not discarded but were moved to the Illinois historical section...

**Committee Report:**

- 1. The Annual Quilts and More Show:** Faye reported that the quilt show, held on Saturday, Feb. 17 and Sunday, Feb. 18, was once again very successful. More than 110 people attended the show on Saturday and many attended the bed turning sessions. Norma had a request from one of the librarians from the Byron Public Library to ask the quilters if any of them would be interested in displaying their quilts at the Byron quilt event. Norma will contact our quilters and ask them if they are interested.

- 2. Spring Book and Plant Sale:** Paula passed around a sign-up sheet for volunteering at the sale which will be held April 26-28. She asked Norma to check with the library staff to see if they could help with posters for the event. Wanda and Faye have volunteered to distribute the posters in Winnebago, Seward, and Pecatonica. Paula will ask Pat to send out publicity to Rockford and surrounding area news media and Paula will send articles to the *Gazette*. Cindy will make the volunteer list available at the March meeting.

#### **Old Business:**

- **Tote Bag Update:** Wanda brought in sample bags for the Friends to consider purchasing. Two of the samples cost about \$8 each and we could price them at \$10. She also told us about a backpack-type of bag for children that we could purchase for \$5.00 each and sell for a dollar or two more. **Cindy made a motion to purchase 30 bags, 10 of each type, at a cost of \$210, seconded by Steve, and the motion carried.**
- **Scholarship Update:** Application forms for the Friends' scholarships are available at Winnebago High School and at the Winnebago Public Library. Applications will be read just prior to the April 24<sup>th</sup> business meeting, starting at 6:00pm. Recipients of the scholarships will be selected that evening.

#### **New Business.**

- **Meet the Author Presentation:** Library patrons and their children will have an opportunity to meet children's author, Tanya Fuhrman on Wednesday, March 21 at the Winnebago Public Library. Tanya will read her book, "Toby, the Waterford Swan", in the community room at 10:30am. She will also sell and sign copies of her book that morning. Faye and Doris have offered to provide cookies for the event and Wanda will provide a beverage.
- **Inventory of the Winnebago History Books Requested:** John asked that the librarians check to see how many copies of the Winnebago History books are still being stored at the library. If there are only a few copies, the need to have more copies made before the last book is given away should be considered.
- **Consideration of Purchasing Copies of an ALA-created Coloring Book:** Cindy shared a copy of an ALA-created adult coloring book that involves information about the Dewey Decimal System. She suggested that consideration be given to purchasing 10 copies at a cost of \$7.99 each to use for adult prizes for this summer's reading program.

Irv moved to adjourn the meeting at 7:30pm, seconded by Cindy, and the motion carried. The next business meeting will be held on March 27<sup>th</sup>, starting at 6:30pm.

Respectfully Submitted by: Paula Black, Secretary

#### **Motions Made and Approved:**

- **Pay for the purchase of library signage at a cost of \$288.**
- **Purchase 30 book bags, ten of each of 3 types, at a cost of \$210.**