

**Friends of the Winnebago Public Library  
Business Meeting Minutes  
January 30, 2018**

***Mission Statement: Our association aspires to help stimulate the child, motivate the adolescent, educate the adult and sustain the elderly in our community within the world of books and ever-changing information technology.***

The January 30<sup>th</sup> business meeting, with an attendance of 11 members, the library's assistant director, 2 additional library staff members, and 2 Board members was called to order by Norma at 6:35pm.

**Secretary's Report:** A motion to accept the minutes for the November 28<sup>th</sup> business meeting was made by Steve, seconded by Denise, and the motion carried.

**Treasurer's Report:** Marian provided a copy of the financial report :

Savings: \$787.85 (as of 12-29-17)      Checking Account: \$7,346.40 (as of 01-30-18)

Cash on Hand: \$8.55      Total Balance: \$8142.80 (as of 01-30-18)

She also provided copies of the "2017 Annual Financial Report." Both reports will be filed for audit.

**Board Liaison: Irv Koning:** He announced that Board member Pat Wakeley had resigned after many years of excellent service. New Board member, Wanda Cwiklo, has accepted the position as Board Secretary.

**Assistant Director of the Library, Lynn Allabaugh:** She introduced the two library staff members who have been planning the summer library programs for middle and high school students (Jessica Good) and for adult patrons (Stacy Kirchner). Both staff members provided printed copies of their program plans. Both offer wonderful and varied opportunities for our library patrons this summer. **Paula made a motion to fund the library summer program requests, totaling \$2,077.46, seconded by Cindy, and the motion carried.**

**Committee Reports:**

- 1. Non-Profit Status:** All of the paperwork has been completed and submitted. The bill from the lawyer for his work on this process has been received. **Pat made a motion to pay the bill of \$1475, seconded by Faye, and the motion carried.**
- 2. Annual Quilts and More Show:** The show is scheduled to be held on Saturday, Feb. 17 and Sunday, Feb. 18. Faye passed out lists of names for a number of the Friends to call and indicated that a number of "bed turning" sessions have been planned: Saturday at 11:00am and 1:00pm and Sunday at 2:00pm. She passed out volunteer sign-up sheets, requesting Friends' help with the show. Pat will notify local media and Paula will send an article to the *Gazette* to help advertise the event. Jessica Good has prepared some beautiful posters that will be posted at many Winnebago and Seward locations. Denise

asked for a copy of the flyer for the quilt show so that she could get the event information out to the other Chamber of Commerce members.

#### **Old Business:**

- **Wishlist Item Approval:** Norma noted that, although the Friends had indicated earlier in the fall of 2017 that we would pay for staff computer training provided by RVC, we had not taken an official vote to fund that wishlist request. **Cindy made a motion to pay for the training and books needed for the class at a cost of \$711.53, seconded by Steve, and the motion carried.**
- **Tote Bag Update:** Wanda has continued to get information about the possibility of selling tote bags at the library. She has found one she feels will be a good seller and will bring it to the next meeting. The bags would cost us \$7 each, but could be sold for \$10.00 each.

#### **New Business.**

- **Wishlist Item:** See "Old Business" for wishlist item granted this month
- **2018 Scholarships from the Friends:** A short discussion was held concerning the amount of funds that should be offered through scholarships this spring. **Irv made a motion to provide up to \$1250 for scholarships, with individual scholarships of no more than \$250 being offered. The motion was seconded by Cindy and the motion carried.**

Faye moved to adjourn the meeting at 7:30pm, seconded by John, and the motion carried. The next business meeting will be held on February 27<sup>th</sup>, starting at 6:30pm.

Respectfully Submitted by: Paula Black, Secretary

#### **Motions Made and Approved:**

- **Pay for the Winnebago Library's summer programs at a cost of \$2077.46.**
- **Pay the lawyer's fee of \$1475 for his work on the non-profit application process.**
- **Pay RVC for the library staff's computer training and books at a cost of \$711.53.**
- **Provide up to \$1250 for scholarships, with individual scholarships of no more than \$250 each.**