

**Friends of the Winnebago Public Library
Business Meeting Minutes
September 26, 2017**

Mission Statement: Our association aspires to help stimulate the child, motivate the adolescent, educate the adult and sustain the elderly in our community within the world of books and ever-changing information technology.

The September 26th business meeting, with an attendance of 13 members, the assistant library director, and 1 Board member was called to order by Norma at 6:35pm.

Secretary's Report: A motion to accept the minutes for the July 25th meeting as written was made by Faye, seconded by Rosemary, and the motion carried.

Treasurer's Report: Dues were collected from those in attendance. Marian then provided a copy of the financial report :

Savings: \$787.79 (as of 06-30-17) Checking Account: \$7118.18 (as of 09-26-17)

Cash on Hand: \$28.02 Total Balance: \$7933.99 (as of 09-26-17)

Garden Walk receipts totaled \$1563.50 and expenses totaled \$262.00, for a profit of \$1301.50. \$433.83 of the profit (1/3 of the total amount) will be given to the Garden Club for their help with the event. This report will be filed for audit.

Board Liaison: Irv Koning: He noted that the following improvements have been made to the library:

1. The staff workroom has new cabinets and countertops.
2. The sidewalk in front of the library has been widened.
3. The parking lot has been sealcoated.
4. Mr. Tom Wurster has cleaned out the retention pond and will continue to make other improvements to the grounds.

Assistant Director of the Library, Lynn Allabaugh: She thanked the Friends for the refreshments they donated for the recent blood drive held at the library. She shared a report from our library director, Katie Schmoyer:

- Thank you to Marian Pedrick for partnering with her on updating the library donation records.
- October is the month in which libraries honor National Friends of the Library. The librarians are hosting a special dessert bar event on Tuesday, October 24th. to show their appreciation for the work done by the Friends of the Winnebago Public Library. Friends and their family members who have volunteered to help with various fundraisers and events at the library are cordially invited to attend. The event starts at 6:30pm.
- Statistics collected with regard to the number of patrons attending the movie events at the library were shared. A request asking the Friends to renew the movie license for the coming year was included with the report.
- The library is celebrating Banned Books Week with several interesting displays.

- Staff are preparing 2 grants: one focusing on safety and one focusing on updating the staff entrance and the main level bathrooms to make them ADA compliant.
- Calendars of events for September and October are included with this month's written report. (Two changes in October are: the Friends' business meeting will be held on Oct. 24 and the closing time for the Book Sale on Saturday will be 2:00, not 3:00pm)
- The Friends were asked to read over a press release about their organization, make any needed changes, and then approve the final copy so that it can be submitted to the press for printing.

Cindy made a motion to renew the library's movie license for next year. Steve seconded the motion and the motion carried. (The current one expires in December of this year.)

Committee Reports:

- **Garden Walk:** This year's walk was another success. See Treasurer's Report for financial information. Cindy is currently looking for more gardens for 2018 and already has a full listing for the 2019 walk.
- **Non-Profit Process:** Norma, Faye, Marian, and Paula are being asked to complete forms for this but will check with Pat Wakeley before signing the forms.
- **Books and Bake Sale:** Paula asked volunteers to sign up to help with the sale which is scheduled for Thursday, October 26 through Saturday, October 28. Set-up will be held on Tuesday, October 25. This year the sale on Saturday will close at 2:00, not noon, and the clean-up will begin at that time. She also presented a new lay-out for book placements for this fall's sale. Faye and Wanda will take posters made by Norma to various places for posting/advertising.

New Business:

- Members were asked to check over their contact information and make any needed changes so that the Friends directory will be correctly updated.
- Norma asked members to look over the librarians' wishlists and be prepared to suggest funding one or more of the requests at the next meeting.
- Members were asked if there was any interest in having the Friends group join the Winnebago Area Chamber of Commerce at a cost of a \$70 per year membership fee. Discussion followed but it was decided not to join at this time.
- The possibility of funding an automatic coffee/tea station was discussed but no action was taken at this time. More information concerning this proposal may be brought to next month's meeting.

Steve moved to adjourn the meeting at 7:30pm, seconded by Doris, and the motion carried. The next meeting is scheduled for October 24, starting at 6:30pm.

Respectfully Submitted by: Paula Black, Secretary

**Motion Made and Approved at the September 26th Business Meeting:
Renew the library's movie license for next year.**