

**Friends of the Winnebago Public Library
Business Meeting Minutes
September 25, 2018**

Mission Statement: Our association aspires to help stimulate the child, motivate the adolescent, educate the adult and sustain the elderly in our community within the world of books and ever-changing information technology.

The September 25th business meeting, with an attendance of 13 members and the Library Director, was called to order by Norma at 6:32pm.

Secretary's Report: Doris made a motion to accept the minutes from the July 31st business meeting as written, seconded by Faye, and the motion carried.

Treasurer's Report: Marian provided a copy of the financial report which will be filed for audit:

Savings: \$787.91 (as of 06-29-18) Checking Account: \$3,086.12 (as of 09-25-18)

Cash on Hand: \$16.55 Total Balance: \$3890.58 (as of 09-25-18)

Marian also provided a summary sheet regarding the Garden Walk. Total receipts were \$1532.50, less expenses of \$602.09, resulting in a profit of \$940.41.

Board Liaison: No representative was able to attend this meeting.

Library Director, Katie Schmoyer:

- Two new employees have recently been hired: Lenore and Sherie.
- She provided a packet of information on S.T.E.M. preschool kits. She has visited Byron's Library to see how these kits are displayed and distributed and expressed an interest in purchasing at least one kit to test interest in our community. ***Steve made a motion to allocate up to \$500 for the purchase of up to 6 S.T.E.M. kits and storage bins for the kits, seconded by Paula, and the motion carried.***
- Next year's summer reading program will be "Show Time at the Library." She has been receiving information about the 2019 program and will share more information at a future meeting. A "thank you" poster signed by many of the children who participated in this summer's program was shared.

Committee Reports:

A. Garden Walk: A final written report was provided for all in attendance.

B. Book Sale:

1. The dates for the fall sale are October 24-27. Set-up begins at 10:00am on Wednesday, October 24th. A preview/presale event will be held on Wednesday also, starting at 5pm. The admission cost for this event will be \$3.00. Sales on Thursday and Friday will be from 10:00am to closing (8pm on Thursday and 6pm on Friday). Saturday hours are from 9am to 2pm and all items for sale will be offered at 50% off on this day.
2. Friends' members were asked to sign up to help with the sale and were encouraged to contact some of their friends to ask them to donate baked goods to the sale.

3. A pre-sort day was scheduled for Saturday, October 13, and Friends' members were invited to come and help anytime that day during regular library hours (9am-3pm).
4. Denise suggested that we participate in the community's Family Festival which is sponsored by the Chamber of Commerce and will be held on Saturday, October 27th. Paula will set aside children's books for give-aways and will set up a "turkey lollipop" display for this day, as well. Children can choose a lollipop and may win an extra book or two if they choose a specially marked lollipop.
5. Posters have already been distributed for the event, but Katie will revise those to include additional information (e.g. hours for the pre-sale, the admission cost for this pre-sale, the special children's book-give-away for Saturday). Paula will contact the *Gazette* and will ask Pat Wakeley to contact other news media to advertise the sale.

Old Business:

- Katie was thanked for writing and sending out a lovely thank you note to Tim Kidder, thanking him for his family's financial donation towards our non-profit status costs and letting him know that the process has been successfully completed.
- Our large tote bags have all been sold and we should consider ordering some more. ***Char made a motion to order 20 more of the larger tote bags, seconded by Steve, and the motion carried.***

New Business.

- A thank you letter on behalf of Harold Wakeley's family was shared by Marian. Pat Wakeley wrote to thank the Friends for their donation to the Winnebago Community Historical Society in memory of Harold.
- Dues for the year were collected from members at tonight's meeting.

Denise moved to adjourn the meeting at 7:40pm, seconded by Corrine, and the motion carried. The next business meeting will be held on October 30,, starting at 6:30pm.

Respectfully Submitted by: Paula Black, Secretary