
WINNEBAGO PUBLIC LIBRARY

Board of Trustees

Meeting Minutes

Thursday, July 9, 2020, 6:30 pm

1. Meeting called to order at 6:31 pm by Steve Scheider followed by reciting the Pledge of Allegiance.

2. Roll Call:

Steve Scheider - present

Staci Thompson - present

Neil Potter - ABS

Wanda Cwiklo - present

Tracy Kruse - present

Cali Oberbroeckling - present

Jacquie Olsen - present

Katie Schmoyer, WPL Library Director - present

3. Additions or Corrections to the Agenda

None needed at this time.

4. Approval of Meeting Minutes

A motion was made by Cali Oberbroeckling approve June 18, 2020 meeting minutes and seconded by Staci Thompson as presented. Motion carried.

Approval of closed session minutes for FY20

A motion was made by Wanda Cwiklo to approve FY20 closed sessions meeting minutes no further action is needed and seconded by Steve Scheider as presented. Motion carried.

5. Public Comment

No public representatives were in attendance.

6. Friends of the Library

No FOTL representatives were in attendance.

7. Reports, Discussion & Action Items

7.1 President's Report

Steve Scheider commended the Library staff all they have done through this pandemic.

7.2 Director's Report Follett Destiny Library Migration Plan

Summer Reading Program August 2 - 20, 2020

No Board action is needed.

AED/CPR renewed in FY20 with staff, next renewal FY22.

7.3 Grounds Maintenance

7.3.1 Roof

Erica Kielty of Country Financial strongly suggested to contact the adjuster.

Adjuster came out to look at the roof from storm back in April 7, 2020. We had about \$8,000.00 in damage not of roof itself but more on gutters and down spouts.

We have a \$1,000.00 deductible to meet, there is about a \$2,700.00 depreciation amount we may have to also cover.

7.4 Interior Maintenance

7.4.1 Live and Learn Construction Grant Update

Final Report submitted June 30, 2020.

7.4.2 Nelson Carlson Service work to repair leaks

All leaks have been repaired, Jim and Katie will continue to monitor.

7.5 Personnel

None to address at this time.

7.6 Closed Session

Closed Session -- Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

No Closed Session needed.

8. Unfinished Business

8.1 WCHS Insurance & Policy

None at this time.

8.2 FY21 Objectives Assignments

8.3 Pandemic Phased Plan Discussion

Katie Schmoyer submitted an pandemic adjusted hours beginning on August 1, 2020.

Full report is attached.

9. New Business

9.1 Policies

Policies Second Read:


A motion was made by Staci Thompson to approve the following policies and seconded by Steve Scheider. Motion carried.

Budget and Appropriations Ordinance, Levy Ordinance, Reports and Audits
Confidentiality of Library Records
Emergency Procedures
ADA Compliance
Community/Study Room Use

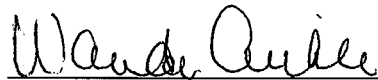
First Read:

Access to Library Services
Library Conduct
Emergency Procedures
ADA Compliance
Local History Room
Community/Study Room Use

10. Set Meeting Dates Next regular meeting— July 23, 2020 at 6:30 pm via zoom
11. Adjournment
A motion was made by Staci Thompson to adjourn at 7:28 pm and seconded by Tracy Kruse. Motion carried.



Steve Scheider, Board of Trustees - President



Wanda Cwiklo, Board of Trustees - Secretary