

WINNEBAGO PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING MINUTES  
November 16, 2017 7 pm

The Committee of the Whole meeting of the Winnebago Public Library District Board of Trustees was called to order at 7 pm by Board President Irv Koning with the Pledge of Allegiance.

**Roll Call**

Present were Board members Chuck Fricke, Irv Koning, Steve Scheider, and Pat Wakeley. Board members Cali Oberbroekling and Staci Thompson were absent. Library Director Katie Schmoyer was present. Wanda Cwiklo was present as a candidate for board appointment. PW

**Additions/Corrections to the Agenda**

Katie Schmoyer requested that a personal announcement be added under Personnel. Board candidate introduction was added under Other Business.

**Public Comment**

There was no public comment.

**Reports and Discussion**

Historical Materials project (Wakeley): No report.

Grounds Maintenance (Scheider): Steve Scheider noted that Olson Tree Service reports that the walnut tree damaged by lightning is losing its bark. It will be checked again in spring 2018.

Interior Maintenance (Schmoyer): No report.

Exterior Lighting Project (Koning): Deferred to spring 2018.

Policy Development/Approval (Schmoyer): No report.

Personnel (Koning): Katie Schmoyer announced that she has been accepted to the LEEP program of the University of Illinois. Course work begins in spring 2018.

**Other Business**


Per Capita Grant Application: As required for the FY 18 per capita grant application, Pat Wakeley reviewed Chapters 1-5 of *Trustee Facts File* with the board. Board members also reviewed Policies in the 200 range of the Policy Manual, which serve as the library district's bylaws, and agreed that no changes are needed at this time.

Holiday Dinner for Staff: The Board will host a holiday dinner for library staff and plus ones immediately before the December 7 board meeting: The meal will be catered by Irv Koning and Chuck Fricke and Irv will place the order with Anna's Pizza. Cali Oberbroekling and Wanda Cwiklo will provide desserts. Steve Scheider will provide beverages. Pat Wakeley will provide table decorations, plates, utensils, cups, and napkins. Staci Thompson will provide an appetizer tray. Katie Schmoyer has prepared the invitation and signup sheet. 17 staff and plus ones will attend. Approximately 10 board member and plus ones will attend. Pat Wakeley will invite Norma and Roy Kloster.

Board candidate: Wanda Cwiklo submitted a letter of application for the Board of Trustees. Formal appointment will occur at the December regular board meeting.

**Adjournment**

Steve Scheider moved to adjourn the meeting. Chuck Fricke seconded the motion. Motion carried on a unanimous voice vote and the meeting adjourned at 8:05 pm.

  
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Irv Koning, President

  
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Pat Wakeley, Secretary