

**WINNEBAGO PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING MINUTES  
April 26, 2017 7:30 pm**

The Committee of the Whole meeting of the Winnebago Public Library District Board of Trustees was called to order at 7:33 pm by Board President Irv Koning with the Pledge of Allegiance.

**Roll Call**

Present were Board members, Chuck Fricke, Don Hyson, Irv Koning, Steve Scheider, and Pat Wakeley. Allan Levandowski was absent. Library Director Katie Schmoyer was present.

**Additions/Corrections to the Agenda**

There were no additions or corrections to the newsletter.

**Reports, Discussion & Action Items**

Historical Materials project (Wakeley/Fricke): No report.

Grounds Maintenance (Scheider):

Tim Wurster cleaned up the north woods lot and did some burning.

Meridian Nursery completed spring clean up of the new landscaping around the building.

Northern IL Concrete Lifting provided a quote of \$900 for mud-jacking the concrete walkway near the library entrance. Board members requested that Katie Schmoyer get a quote from Diedrich Concrete for grinding off uneven concrete.

Irv Koning will contact Jerry Palm for a convenient date to hold the Palm Memorial Garden dedication.

Building Projects (Hyson):

Staff Workroom Plan/Cost Quote:

Katie Schmoyer presented a revised quote from Cunningham Construction for reconfiguring the workroom cabinets and workspace: \$5,515.00. She will obtain additional clarification of specifications for the May regular board meeting.

Policy Manual (Fricke/Schmoyer): No report.

Personnel (Koning/Levandowski): See closed session.

**Other Business**

FY18 Proposed Budget:

Katie Schmoyer presented a proposed FY18 budget for board review. She will check with the bookkeeper to be sure we are correctly paying and recording payment of state unemployment tax. She will add quoted costs for seal coating and striping the parking lot. She will present the FY18 budget for second review at the May regular meeting.

Technology Long Range Plan: The Board agreed to defer discussion of this item until the next COW meeting.

Statement of Economic Interest Filing: Chuck Fricke, Irv Koning, Steve Scheider and Pat Wakeley have filed.

Board Vacancy Status:

Steve Scheider will contact Lisa Rittmeyer and Chuck Fricke will contact Phyllis Hogberg regarding appointment to the board.

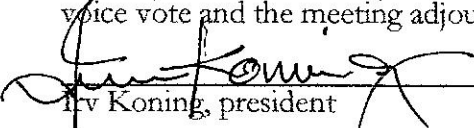
**Closed Session**


Chuck Fricke moved to enter into closed session per 5 ILSC 120/2 (c) (1)-personnel. Pat Wakeley seconded the motion. Motion carried on a unanimous voice vote at 8:37 pm.

The board entered into open session at 9:07 pm.

**Adjournment**

Don Hyson moved to adjourn the meeting. Steve Scheider seconded the motion. Motion carried on a unanimous voice vote and the meeting adjourned at 9:08 pm.

  
Irv Koning, president

  
Pat Wakeley, Secretary