

WINNEBAGO PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING MINUTES

June 15, 2017 7 pm

The Committee of the Whole meeting of the Winnebago Public Library District Board of Trustees was called to order at 7:10 pm by Board President Irv Koning with the Pledge of Allegiance.

Roll Call

Present were Board members Chuck Fricke, Irv Koning, Steve Scheider, and Pat Wakeley. Library Director Katie Schmoyer was present.

Additions/Corrections to the Agenda

Katie Schmoyer requested addition of the website to Other Business.

Reports, Discussion & Action Items

Historical Materials project (Wakeley): Pat Wakeley presented a proposal for addressing historical materials. Board members concurred with the approach presented.

Grounds Maintenance (Scheider):

There is a volunteer who is watering the gardens this summer. The flow level of the outside faucet needs to be checked. Steve Scheider has been pulling weeds in the Palm Memorial Garden. Robb Firch has approved the careful use of Roundup in that area. Irv Koning has asked Tim Wurster to blow debris from the tree cutting off the roof. Irv will brush hog the north woods before the 4th of July. Joie Bittetto, a high school senior, has refurbished the Ruby Hodges Memorial Garden sign. Steve spoke with the school Principal and Assistant Principal about the project.

Board members and Katie Schmoyer toured the grounds and identified necessary tree work. Steve will talk with the high school construction teacher about using the Gazebo as a high school project.

Building Projects:

Katie Schmoyer reported that the work room project is scheduled for August. She presented a quote from Diedrich Concrete for the sidewalk replacement.

Policy Manual (Fricke/Schmoyer): Policy 803: Library Bookkeeper will be entered for first reading at the next regular. The youth services librarian job description will be removed.

Personnel (Koning): See closed session.

Other Business

Long Range Technology Plan: Katie Schmoyer shared the final version of the plan that will guide technology purchases for the next few years.

FY18 Dates & Deadlines: Katie Schmoyer presented the board dates and deadlines calendar for FY 18. She is assuming responsibility for keeping track of legal and other deadlines for the Board.

Board members agreed to move the July 6 regular board meeting to June 29 because there will not be a quorum present on July 6.

Website update: Katie Schmoyer asked the board what information was wanted on the board page of the new website. Board members agreed that the page should include board member names and library emails, board meeting agendas and minutes, the library policy manual, current year ordinances, and a photo of the board.

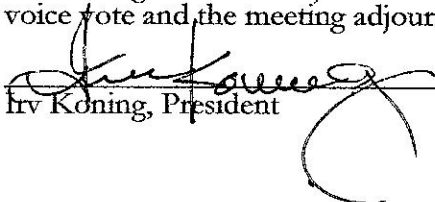
Closed Session


Chuck Fricke moved to enter into closed session per 5 ILSC 120/2 (c) (1)-personnel. Pat Wakeley seconded the motion. Motion carried on a unanimous voice vote at 8:45 pm.

The board entered into open session at 9:15 pm.

Adjournment

Irv Koning moved to adjourn the meeting. Steve Scheider seconded the motion. Motion carried on a unanimous voice vote and the meeting adjourned at 9:16 pm.


Irv Koning, President


Pat Wakeley, Secretary