

WINNEBAGO PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
January 4, 2018 7 pm

The regular meeting of the Winnebago Public Library Board of Trustees was called to order at 7:14 pm by Board President Irv Koning with the Pledge of Allegiance.

ROLL CALL

Present were Board members: Irv Koning - President, Steve Scheider - Vice-President, Chuck Fricke - Treasurer, Wanda Cwiklo – Secretary and Staci Thompson - Trustee

Library Director: Katie Schmoyer

Pat Wakeley and Cindy McIntyre - guests

Cali Oberbroeking - Trustee was absent

Additions/Corrections to the Agenda

There were no additions or corrections to the agenda.

Board Secretary Election

Staci Thompson moved to elect Wanda Cwiklo as Board Secretary. Chuck Fricke seconded the motion. Motion carried on unanimous voice vote.

Approval of Minutes

Chuck Fricke moved to approval the minutes of the December 7, 2017 regular board meeting. Steve Scheider seconded the motion. Motion carried on a unanimous voice vote.

Public Comment

Cindy McIntyre spoke on behalf of the Garden Club. They would like to refurbish the Ruby Hodges Memorial Garden in the spring. Okay was given for the Garden Club to take on the project.

Friends Report

No report.

Submitted financial report for 2017

President's Report

No report.

Two cards were submitted and read. First, regarding community positive feed back given to the Winnebago Public Library from Adam W. Stubbs. Second, a thank you to trustees from Lynn staff member.

Library Director's Report

Katie Schmoyer presented a written report which is entered in the files.

Treasurer's Report

Chuck Fricke presented the Treasurer's report. Income is at 97.3% at expenses are at 53%. Let the minute's show a copy of yearly audit was submitted and filed.

Payroll was higher due to three payday months. Steve Scheider moved approval of the treasurer's report. Staci Thompson seconded the motion. Motion carried on a unanimous voice vote.

Board Tasks

Historical Materials project: Volunteer Pat Wakeley, prepared a written report, which is attached.

Grounds Maintenance: Vice – President Steve Scheider, looking at maybe moving the Gazebo for better visibility in the near future.

Personnel: Irv Koning – President, NO report. Additional resources needed to replace Board of Trustee open position, need to update on website.

Unfinished Business

Interior Maintenance: Report given by Katie Schmoyer, flooring is scheduled for Saturday, January 13th and Sunday, January 14th.

New Business

Katie Schmoyer presented a draft of 601. Policy Prohibiting Sexual Harassment, which by state must be enacted by January 18, 2018. Board of Trustees determined that this is a onetime only and does not have to be review every year.

Chuck Fricke moved to approve Ordinance 18-05 (Ordinance adopting a policy prohibiting sexual harassment for Winnebago Public Library District). Steve Scheider seconded the motion . Motion carried by on a unanimous roll call vote. Cali Oberbroeking - Trustee absent

Adjournment

Staci Thompson moved to adjourn the meeting. Steve Scheider seconded the motion. Motion carried on a unanimous voice vote and the meeting adjourned at 8:34 pm.

Irv Koning, President

Wanda Cwiklo, Secretary