

**WINNEBAGO PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
October 5, 2017 7 pm**

The regular meeting of the Winnebago Public Library District Board of Trustees was called to order at 7 pm by Board President Irv Koning with the Pledge of Allegiance.

**Roll Call**

Present were Board members Chuck Fricke, Irv Koning, Steve Scheider, and Pat Wakeley. Library Director Katie Schmoyer was present. Norma Kloster was present representing the Friends of the Winnebago Public Library. Candidates for Board appointment Cali Oberbroekling and Staci Thompson were present.

**Additions/Corrections to the Agenda**

There were no additions or corrections to the agenda.

**Board Member Appointment/Oath of Office**

Pat Wakeley moved to appoint Staci Thompson to a two year term on the Board of Trustees. Irv Koning seconded the motion. Motion carried on a unanimous voice vote.

Chuck Fricke moved to appoint Cali Oberbroekling to a two year term on the Board of Trustees. Steve Scheider seconded the motion. Motion carried on a unanimous voice vote.

Pat Wakeley administered the Oath of Office to Staci and Cali and they took their seats on the Board.

**Approval of Minutes**

Steve Scheider moved approval of the minutes of the September 7, 2017 regular board meeting. Chuck Fricke seconded the motion. Motion carried on a unanimous voice vote. Chuck Fricke moved approval of the minutes of the September 21, 2017 committee of the whole board meeting. Irv Koning seconded the motion. Motion carried on a unanimous voice vote.

Pat Wakeley left the meeting at 8:20 pm.

**Public Comment**

There was no public comment.

**Friends Report**

Norma Kloster reported for the Friends. The fall kickoff meeting is scheduled for September 26. Library staff are planning a dessert bar for the Friends at their October 24 meeting, in honor of National Friends of the Library week. The fall book sale is scheduled for October 26-28.

**President's Report**

Irv Koning shared a thank you note from former Board member Mike Reinders for the flower arrangement for his mother's funeral.

**Library Director's Report**

Katie Schmoyer presented a written report which is entered in the files. She reviewed the FY18 objectives and the library statistics with new board members.

**Treasurer's Report**

Chuck Fricke reported on a letter from the Illinois Comptroller outlining a new format for the annual reporting of the audit to the state.

Following discussion, the Board agreed to continue to use WIPFLI for this year's audit, provided the agency agrees to meet expectations that Chuck will present to the auditor. <sup>Chuck Fricke</sup> A moved to pay the remaining balance for the FY16 audit. <sup>Steve Scheider</sup> A seconded <sup>pfw</sup> the motion. Motion carried on a unanimous roll call vote, with Pat Wakeley absent.

Chuck Fricke presented the Treasurer's report and explained income and expense statements to the new Board members. Staci Thompson moved approval of the treasurer's report. Irv Koning seconded the motion. Motion carried on a unanimous voice vote.

Irv Koning moved approval of the September 1-September 30, 2017 expenditures. Chuck Fricke seconded the motion. Motion carried on a unanimous roll call vote, with Pat Wakeley absent.

**Board Tasks**

Historical Materials project (Wakeley): No report.

Grounds Maintenance (Scheider): Four members of the National Honor Society completed two hours of community service doing grounds maintenance.

Exterior Lighting Project: No report.

Policy Development/Approval: No report.

Personnel (Koning): No report.

**Unfinished Business**

The audit issue was handled and reported in the Treasurer's Report.

**New Business**

**Ordinance 18-03-Tax Levy Ordinance**


Cali Oberbroekling moved adoption of Ordinance 18-03: Tax Levy Ordinance. Chuck Fricke seconded the motion. Motion carried on a unanimous roll call vote, with Pat Wakeley absent.


Staci Thompson reminded the Board that she has a previous commitment on October 19, the date of the next COW meeting.

Handling of potential conflict of interest issues was discussed with new board members.

**Adjournment**

Cali Oberbroekling moved to adjourn the meeting. Staci Thompson seconded the motion. Motion carried on a unanimous voice vote and the meeting adjourned at 8:58 pm.

  
Iry Koning, President

  
Pat Wakeley, Secretary