

**WINNEBAGO PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES  
PUBLIC HEARING & REGULAR MEETING MINUTES  
September 7, 2017 8 pm**

The public hearing and regular meeting of the Winnebago Public Library District Board of Trustees was called to order at 8 pm by Board President Irv Koning with the Pledge of Allegiance.

**Roll Call**

Present were Board members Chuck Fricke, Irv Koning, Steve Scheider, and Pat Wakeley. Library Director Katie Schmoyer was present.

**Public Hearing: Ordinance 18-01—Budget & Appropriations Ordinance**

There were no members of the public at the hearing.

**Additions/Corrections to the Agenda**

There were no additions or corrections to the agenda.

**Approval of Minutes**

Steve Scheider moved approval of the minutes of the August 3, 2017 regular board meeting. Irv Koning seconded the motion. Motion carried on a unanimous voice vote. Steve Scheider moved approval of the minutes of the August 17, 2017 committee of the whole board meeting. Irv Koning seconded the motion. Motion carried on a unanimous voice vote.

**Public Comment**

There was no public comment.

**Friends Report**

Norma Kloster presented a written report which is included with these minutes. There was no Friends meeting in August. The book sale is scheduled for October 26-28/

**President's Report**

No report.

**Library Director's Report**

Katie Schmoyer presented a written report which is entered in the files. The sidewalk and parking lot project is complete. Staff have received training from RVC on Microsoft Office 2013. The IPLAR has been submitted. Katie has submitted her application to the University of Illinois.

**Treasurer's Report**

Chuck Fricke presented the Treasurer's report. July expenses have been adjusted to accurately reflect expenditures that were preliminary last month. Expenses are at 19%. Income is at 60%. Pat Wakeley moved approval of the treasurer's report. Steve Scheider seconded the motion. Motion carried on a unanimous voice vote.

Irv Koning moved approval of the August 1-August 31, 2017 expenditures. Steve Scheider seconded the motion. Motion carried on a unanimous roll call vote.

**Board Tasks**

Historical Materials project (Wakeley): No report.

Grounds Maintenance (Scheider): The Garden Club plans to do some grounds clean up this weekend. Steve has been approached by three honor society members regarding service hours. Steve plans to have them do grounds clean up under his supervision. Katie will ask Tim Wurster if he can brush hog along the alley.

Parking Lot/Sidewalk Project: Complete.

Exterior Lighting Project: No report.

Policy Development/Approval: No report.

Personnel (Koning): No report.

**Unfinished Business**

There was no unfinished business.

**New Business**

**Approve Ordinance 18-01**

Pat Wakeley moved approval of Ordinance 18-01: Budget & Appropriations Ordinance. Chuck Fricke seconded the motion. Motion carried on a unanimous roll call vote.

**Approve Ordinance 18-02**

Irv Koning moved approval of Ordinance 18-02: Special Tax Levy Ordinance. Steve Scheider seconded the motion. Motion carried on a unanimous roll call vote.

**Adjournment**

Irv Koning moved to adjourn the meeting. Pat Wakeley seconded the motion. Motion carried on a unanimous voice vote and the meeting adjourned at 8:45 pm.

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Irv Koning, President

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Pat Wakeley, Secretary