

Winnebago Public Library District Board of Trustees  
Regular Meeting Minutes  
April 4, 2019  
7:00 pm

The regular meeting of the Winnebago Public District Board of Trustees was called to order at 7:09 pm by Board President Irv Koning with the Pledge of Allegiance.

**Roll call**

Present were Board members Irv Koning - President, Steve Scheider – Vice-President, Wanda Cwiklo – Secretary, Cali Oberbroeckling – Trustee and Staci Thompson – Trustee  
Library Director: Katie Schmoyer  
Guests: Norma Kloster

**Additions/Corrections to the Agenda**

NONE

**Approval of Minutes**

Steve Scheider moved to approve BOD minutes for March 7, 2019 with added corrections. Cali Oberbroeckling seconded. Motion carried on a unanimous voice vote.  
Staci Thompson moved to approve COW minutes for March 21, 2019 with added corrections. Steve Scheider seconded. Motion carried on a unanimous voice vote.

**Public Comment**

NONE

**Friends Report** – Norma Kloster

Facebook page will be more updated Denise and Pat have been added has administrator's. Spending money, good for the library. RS

**President's Report**

No report at this time.

**Library Director's Report**

Staff evaluations are completed.

Tim Wurster did spring cleanup will be adding an additional \$5.00 onto normal price for this years' services. Will submit quote for gutters.

No response from High School <sup>Principal</sup> principle regarding senior service day.

Okay to offer Library Bucks again for Summer Reading Program Incentive.

Staff Meeting April 11<sup>th</sup> special breakfast will be provided by BOD and gift cards from Friends of the Library.

See detailed report attached:

**Treasurer's Report**

BOD presented the Treasurer's report. Income is at 108% and Expenses are at 93%. As reported. Annual      Monthly      ①

Cali Oberbroeckling moved approval of the Treasurer's report. Staci Thompson seconded the motion. Motion carried on a unanimous voice vote.

Staci Thompson moved to approve the payables for March 2019. Wanda Cwiklo seconded the motion.

Roll Call Vote:

Irv Koning - yes

Steve Scheider - yes

Wanda Cwiklo – yes

Cali Oberbroeckling - yes

Staci Thompson - yes

Mediacom agreement had expired new monthly contact at \$136.00. Approved to continue using Mediacom.

Roll Call Vote  
Irv Koning - yes  
Steve Scheider - yes  
Wanda Cwiklo - yes  
Cali Oberbroeckling - yes  
Staci Thompson - yes

**Board Tasks**

Historical Records Project  
Covering of the Historical Records will take place when roof is being done.

Grounds Maintenance: Steve Scheider  
Have not seen Lucas regarding gazebo he is unavailable until May  
Building Projects:  
Proposal with Rockford Heating & Air Conditioning Total base price \$618.00  
Irv Koning moved to accept the proposal from Rockford Heating & Air Conditioning with a price of \$618.00. Cali Oberbroeckling second the motion.

Roll Call Vote  
Irv Koning - yes  
Steve Scheider - yes  
Wanda Cwiklo - yes  
Cali Oberbroeckling - yes  
Staci Thompson - yes

Personnel:  
No report at this time

**Unfinished Business**

FY 20 Objectives second review.  
309. Computer Use Policy second review.  
315. Emergency Procedures second review.  
315.A. Emergency Procedures second review.

**New Business**

No report at this time

**Set Meeting Dates**

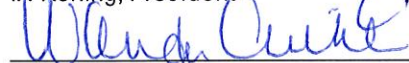
Next COW meeting – April 18, 2019  
Next BOD meeting – May 2, 2019  
(Book Sale is scheduled we will be upstairs.)

**Adjournment**

Cali Oberbroeckling moved to adjourn the meeting. Staci Thompson seconded the motion. Motion carried on a unanimous voice vote and the meeting adjourned at 8:30 pm.



Irv Koning, President



Wanda Cwiklo, Secretary