

**NOTICE OF BOARD MEETING
WINNEBAGO PUBLIC LIBRARY DISTRICT**

Gary Brown, President - Jacquie Olsen Vice President, Jim Ferrar, Treasurer - Wanda Cwiklo, Secretary

Ron Gibson, Trustee - Wendy Bennett, Trustee - Mark Stockman, Trustee

Notice is hereby given that the Winnebago Public District, Winnebago County, Illinois, will hold a Board Meeting of the Winnebago Public District Board of Trustees at the Winnebago Public Library, 210 North Elida Street, Winnebago, Illinois 61088.

This time, date and purpose of the meeting are set forth in the following agenda:

**REGULAR BOARD MEETING MINUTES
Thursday, December 7, 2023**

1. Call to Order and Pledge of Allegiance
Meeting called to order by Gary Brown at 5:00 pm followed by the Pledge of Allegiance.
2. Roll Call:
Gary Brown - present
Jacquie Olsen - present
Jim Ferrar - present
Wanda Cwiklo -present
Wendy Bennett - present
Ron Gibson - present
Mark Stockman - present
Guest: Katie Schmoyer - Director
3. Additions or Corrections to the Agenda: None
4. Public Comment: None
5. Approval of Meeting Minutes: None Presented
6. Reports, Discussion & Action Items
 - 6.1 President's Report
The President reported that training for the new Prairie Cat program is scheduled for January 9, 2024 and the Library will be closed from 3 PM to 8 PM so all staff members could attend the training.

He also reported that the Library received the grant from Prairie Cat for this program.
 - 6.2 Director's Report: None presented
 - 6.3 Treasurer's Reports:
 - 6.3.1 Reconciliation Statement
The Treasurer reported that there were no unusual expenditures during the month.

A motion to accept the Report was made and seconded.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman – yes

Motion is approved

6.3.2 Profit and Loss Statement

The Treasurer presented that at the 58% point in the fiscal year we are operating within our budget and that a study by Jim and Tim provided that we are on track to incur a \$7,200 deficit. Down considerably from a \$40,000 deficit.

A motion to accept the Report was made and seconded.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion was approved

6.4 Grounds Maintenance:

6.4.1 Picnic Tables

The Director reported that have been refinished and returned to the grounds

6.5 Facility

6.5.1 – Leaking fire sprinkler heads

The Library will be filing a claim with the insurance company regarding the damage and fixing of the fire sprinkler heads

6.6 Policy Manual

6.6.1 – Library Conduct 2nd. Review

A motion to accept the Library Conduct Policy was made and seconded.

A motion to accept the Library Conduct Policy was made and seconded.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion was approved

6.7 Personnel – No Report

Closed Session--Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. Nothing Required.

7. Unfinished Business

7.1.1 - Insurance – see above

8. New Business

8.1.1 – 2024 Board meeting dates;

January 18, July 18,
February 15, August 15,
March 21, September 19,
April 18, October 17,
May 16, November 21,
June 20, December 5.

A motion to accept the Board Meeting Dates for 2024 was made and seconded.

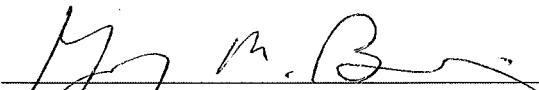
Gary Brown - yes
Jacquie Olsen - yes
Jim Ferrar - yes
Wanda Cwiklo - yes
Wendy Bennett - yes
Ron Gibson - yes
Mark Stockman – yes
Motion is approved

8. Next Regular Board Meeting – January 18, 2024

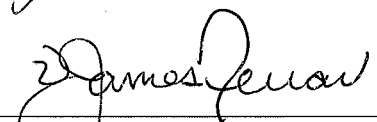
9. Adjournment

Motion was made and seconded to adjourn at 6:00 pm

Motion was approved.



Gary Brown - WPL BOT President



Jim Ferrar - WPL BOT Pro-Tempore Secretary