

**NOTICE OF BOARD MEETING  
WINNEBAGO PUBLIC LIBRARY DISTRICT**

*Gary Brown, President - Jacquie Olsen Vice President, Jim Ferrar, Treasurer - Wanda Cwiklo, Secretary*

*Ron Gibson, Trustee - Wendy Bennett, Trustee - Mark Stockman, Trustee*

**Notice is hereby given** that the Winnebago Public District, Winnebago County, Illinois, will hold a Board Meeting of the Winnebago Public District Board of Trustees at the Winnebago Public Library, 210 North Elida Street, Winnebago, Illinois 61088.

This time, date and purpose of the meeting are set forth in the following agenda:

**REGULAR BOARD MEETING MINUTES  
Thursday, September 14, 2023**

A Public Hearing was available to review Ordinance 24-01: No attendees

1. Call to Order and Pledge of Allegiance  
Meeting called to order by Gary Brown at 6:30 pm followed by the Pledge of Allegiance.
2. Roll Call:  
Gary Brown - present  
Jacquie Olsen - present  
Jim Ferrar - ABS  
Wanda Cwiklo -present  
Wendy Bennett - present  
Ron Gibson - present  
Mark Stockman - present  
Guest: Katie Schmoyer – Director  
Guest: Doctor Schwuchow
3. Additions or Corrections to the Agenda: None
4. Public Comment: None
5. Approval of Meeting Minutes: None Presented  
5.1 – Secretary Audit  
A motion to accept the Secretary Audit Report was made and seconded.  
Gary Brown - yes  
Jacquie Olsen - yes  
Jim Ferrar - ABS  
Wanda Cwiklo - yes  
Wendy Bennett - yes  
Ron Gibson - yes  
Mark Stockman - yes  
Motion was approved

6. Reports, Discussion & Action Items

6.1 President's Report: None Presented

6.2 Director's Report: None presented

6.3 Treasurer's Reports:

6.3.1 Reconciliation Statement

In the absence of the Treasurer the Reconciliation Statement was presented.

A motion to accept the Statement was made and seconded.

Gary Brown - yes

Jacque Olsen - yes

Jim Ferrar - ABS

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion was approved

6.3.2 Profit and Loss Statement

In the absence of the Treasurer the Profit and Loss statement was presented.

A motion to accept the Report was made and seconded.

Gary Brown - yes

Jacque Olsen - yes

Jim Ferrar - ABS

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion was approved

6.3.3 Ordinance 24-01 Combined Annual Budget and Appropriation Ordinance of the Winnebago Public Library District, Winnebago County, Illinois for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024

A motion to accept Ordinance 24-01 was made and seconded.

Gary Brown - yes

Jacque Olsen - yes

Jim Ferrar - ABS

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion was approved

6.4 Grounds Maintenance: Nothing to Report

## 6.5 Facility

### 6.5.1 – Facility Plan Committee – Nothing to Report

## 6.6 Policy Manual

### 6.6.1 – Collection Management and Development – 2<sup>nd</sup> Read

A motion to accept the Collection, Management and Development Policy was made and seconded.

Gary Brown - yes

Jacque Olsen - yes

Jim Ferrar - ABS

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion was approved

### 6.6.2 – Emergency Procedures – 2<sup>nd</sup> Read

A motion to accept the Emergency Procedures Policy was made and seconded.

Gary Brown - yes

Jacque Olsen - yes

Jim Ferrar - ABS

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion was approved

### 6.6.3 – Records Retention and Control Policy – 1<sup>st</sup> Read

### 6.6.4 – Sexual Harassment Policy – 1<sup>st</sup> Read

## 6.7 Personnel – No Report

Closed Session--Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. Nothing Required.

## 7. Unfinished Business

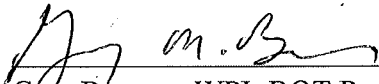
7.1.1 – IGA Agreement with Winnebago School District for non-resident students. Doctor Schwuchow made a presentation on this subject.

8. New Business: None

9. Next Regular Board Meeting – October 19, 2023

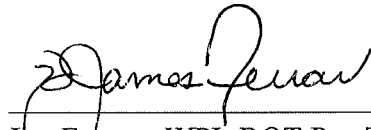
10. Adjournment

Motion was made and seconded to adjourn at 8:00 pm  
Motion was approved.



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Gary Brown - WPL BOT President



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Jim Ferrar - WPL BOT Pro-Tempore Secretary